

ANANDAPUR COLLEGE, ANANDAPUR
OFFICERS ON DUTY FOR CO-CURRICULAR
AND EXTRA CURRICULAR ACTIVITIES 2024-25 w.e.f. 01/07/2024

(Not in order of Seniority)

Office Order No.-14.D.... Date.-18.06.2024

- | | |
|--|---|
| 1. Prof. IC, +2 Stream | : Prof. R. K. Nayak, Reader |
| 2. Secretary, Staff Council | : Prof. P. K. Dhal, Reader |
| Joint Secy. Staff Council | : Dr. D. L. Bhuyan, Lecturer |
| 3. Administrative Bursar | : Prof. P. K. Dhal, Reader |
| Associate Admin Bursar | : Prof. P. K. Panda, Reader |
| 4. Accounts Bursar | : Prof. S. C. Behera, Reader |
| Associate, Accounts Bursar | : Prof. P. S. Mohapatra, Lecturer |
| 5. Academic Bursar | : Prof. N. C. Raut, Reader |
| Associate Academic Bursar | : Prof. S. K. Patel, Reader |
| | : Prof. Bharati Sahoo, lecturer |
| | : Prof. U. K. Mishra, Lecturer. |
| | : Bhagaban Sahoo, Lecturer |
| Support Staff | : Smt. P. Ram, Jr. Clerk (+2) |
| | : Sri Susant Ku. Mishra, DEO (+3) |
| | : Sri T. Behera, Attendant |
| | : Sri P. Bej, Attendant |
| 6. Public Information Officer (PIO) | : Prof. U. K. Mishra, Lecturer |
| Associate PIO | : Prof. B. K. Sahoo, Lecturer |
| 7. Advisor, College Union | : Prof. N. C. Dash, Reader |
| Associate Advisor | : Prof. Dr. S. P. Mohapatra, Reader |
| | : Prof. P. K. Panda, Reader |
| | : Dr. Basista Behera, Lecturer |
| | : Prof. R. D. Nayak, Lecturer |
| | : Prof. Ratikanta Das, Lecturer |
| 8. Prof.I/C, Issue of C.L.C.& C.C. | : R. K. Nayak, Reader |
| | : Prof. N. C. Dash, Reader |
| | : Dr. N. C. Raut, Reader |
| 9. Issue/Renewal of I. Card & Library Card | : Prof. S. K. Patel, Reader/Admin. Bursar |
| | /Academic Bursar |
| 10. Vice President, Dramatic Society, | : Prof. N. C. Raut, Reader |
| Associates | : Prof. Sanghamitra Rout, Lecturer |
| | : Prof. P. P. Sankhua, Lecturer |
| | : Prof. Dr. Rabindra Ku. Sahoo, Lecturer |
| | : Prof. Hema Gupta, Lecturer |
| | : Prof. K. C. Jena, Lecturer. |
| | : Sri B. Rout, Lab-Assistant |

11. Vice-President, Athletic Association
Associates

: Prof. N. C. Dash, Reader
: Prof. A. K. Jena, Lecturer
: prof. Basista Behera, Lecturer
: Prof. Naresh Saha, Lecturer
: Prof. Sabina Ara Begum, Lecturer
: Prof. S. Rout, lecturer
: Prof. S. Swain, Lecturer,
: Prof. P. P. Sankhua, Lecturer
: Prof. P. Purty, Lecturer
: Prof. P. K. Sahoo, lecturer
: Sri B. Rout, Lab. Asst.
: Sri M. Nayak, Lab-Assistant

12. Vice-president, D.S.A.

: Prof. M. D. Nayak, Lecturer
: Prof. P. Mishra, Lecturer
: Prof. R. D. Nayak, Lecturer
: Prof. Biswaranjan Sahoo, Lecturer
: Prof. P. S. Mohapatra, Lecturer
: Prof. Ratikanta Das, Lecturer
: Sri D. Ram, Librarian

13. Vice President, Free Studentship
Associate

: Prof. Dr. S. P. Moahapatra, Reader
: Prof. Smt. Bharati Sahoo, Lecturer
: Prof. P. Mishra, Lecturer.
: Prof. U. K. Mishra, Lecturer
: Prof. Hema Gupta, Lecturer

14. Vice President, Science Society
Associates
Members

: Prof. Dr. N. C. Raut, Reader
: Prof. Bharati Sahoo, Lecturer
: All H. O. D.s of Science Departments
: All Faculties of Science Departments

15. Vice President Commerce Society
Associate

: Prof. N. C. Dash, Reader
: All faculties of Commerce Deptt.

16. Prof. I/C/ Establishment
Associate

: Prof. S. C. Behera, Reader
: Prof. D. Bhuyan, Lecturer
: Prof. S. Rout, Lecturer
: Prof. G. Naik, Lecturer
: Prof. P. S. Mohapatra, Lecturer

17. Prof. I/C, Examinations
(College/Council/University)
Associate

: Prof. Dr. S. P. Debata, Reader
: Prof. Dr. D. L. Bhuyan, Lecturer
: Prof. L. Kindo, Lecturer
: Prof. Dr. R. K. Sahoo, Lecturer
: Prof. N. Hembram, Lecturer
: Prof. P. P. Sankhua, Lecturer

18. Prof. I/C, Library
Associates

: Prof. U. K. Mishra, Lecturer
: Prof. P. K. Sahoo, Lecturer
: Prof. K. C. Jena, Lecturer
: Prof. Satyabrata Swain, Lecturer
: Prof. P. S. Mohapatra, Lecturer.

19. Officer In Charge Reading Room Associate
20. Prof./C, Time Table & Work Load Supporting Staff
21. Prof./C, Students Attendance & Tabulation
+2 Arts
+2 Science
+2 Commerce
+3 Arts
+3 Science
+3 Commerce
22. Prof. I/C, Proctorial System
23. Prof./C, Staff Common Room
24. Prof./C, Boys Common Room
25. Prof./C, Ladies common Room
26. Prof./C, College Land, Boundary & Legal Matter
27. Prof./C, College Campus and Garden & Plantation, Beautification Associates
- : Prof. Srikanta Patel, Reader
: Prof. K. C. Jena, Lecturer
: Prof. Naresh Saha, Lecturer
: Prof. S. Swain, Lecturer
: Miss. S. Jena, Lab-Assistant
: Prof. Dr. N. C. Raut, Reader
: Prof. P. S. Mohapatra, Lecturer
: Prof. B. R Sahoo, Lecturer
- : Prof. P. Purty, Lecturer/ Prof. D. Acharya, Lecturer
: Prof. B. K. Sahoo, Lecturer.
: Prof. P. S. Mohapatra, Lecturer
: Prof. R. C. Mallik, Lecturer / P. K. Sahoo, Lecturer
: Prof. P. P. Sankhua, Lecturer
: Prof. Hema Gupta, Lecturer
- : Academic Bursar & Associates
- : Prof. Shreelekha Sahoo, Reader
: Prof. Ozel Pattnaik, Lecturer
: Prof. U. K. Mishra, Lecturer
: Miss T. Panda, Lab-Assistant
- : Prof. Basista Behera, Lecturer
: Prof. S. Swain, Lecturer
: Sri D. Sahoo, Lab. Assistant.
: Sri Adyadev Mohanty, Lab. Assistant.
- : Prof. Shreelekha Sahoo, Reader
: Prof. Smt. Anita Das, Lecturer
: Prof. M. Sahoo, Lecturer
: Smt. M Mishra, Lab.Asst.
- : Prof. P. K. Dhal, Reader
: Prof. Dr. N. C. Raut, Reader
: Prof. S. C. Behera, Reader
: Prof. P. K. Panda, Reader
- : Prof. S. C. Behera, Reader
: Prof. Smt. B. Sahoo, Lecturer
: Prof. R. D. Nayak, Lecturer
: Prof. P. S. Sankhua, Lecturer
: Prof. R. C. Mallik, Lecturer
:- Prof. Madhusmita Sahoo, Lecturer
: Prof. P. Purty, Lecturer
: Sri. B. Rout, Lab. Assistant
: Sri D. Ram, Librarian
: Sri D. R. Sahoo, Lab-Assistant
: Sri. M. Nayak, Lab-Assistant

28. I/C, Electricity & Water Supply
Support Staff
29. Prof./I/C, Furniture
Associate
Support Staff
30. Discipline Committee
31. Prof./I/C, Cycle Stand
32. Editor-In-Chief, College
Magazine & Calendar
Members, Editorial Board
33. Purchase Committee
34. Construction Committee
Member
- : Prof. Dr. N. C. Rout, Reader
: Prof. B. K. Sahoo, Lecturer
: Sri. D. R. Sahoo, Lab. Asst.
: Sri. T. Behera, Attendant
: Sri K. C. Jena, Watchman
: Sri Parvat Ku. Sethy, Peon
- : Prof. M. D. Nayak, Lecturer
: Prof. A. K. Jena, Lecturer
: Prof. R. C. Mallik, Lecturer
: Sri D. Ram, Librarian
: Sri A. Mohanty, Lab-Assistant
: Sri Pravat Sethy, Peon
: Sri Niranjan Sethy, Peon
: Sri K. C. Jena, Watchman
- : Prof. P. K. Dhal, Reader,
: Prof. R. K. Nayak, Reader
: Prof. S. C. Behera, Reader
: Prof. Dr. N. C. Raut, Reader
: Prof. Dr. S. P. Mohapatra, Reader
: Prof. P. K. Panda, Reader
: Prof. Shreelekha Sahoo, Reader
- : Prof. P. Mishra, Lecturer
: Prof. P. P. Sankhua, Lecturer.
: Prof. P. K. Sahoo, Lecturer
: Sri M. Nayak, Lab-Assistant
- : Prof. R. K. Nayak, Reader
: Prof. Smt. S. Sahoo, Reader
: Prof. P. Mishra, Lecturer
: Prof. R. D. Nayak, Lecturer
: Prof. Ratikanta Das, Lecturer
: Prof. K. C. Jena, Lecturer
: Prof. Sabina Ara Begum, Lecturer
- : Prof. P. K. Dhal, Reader
: Prof. N. C. Dash, Reader
: Prof. S. C. Behera, Reader
: All Bursars
: OIC Establishment
: Head Clerk
: Senior Clerk
: Accountant
: Store Clerk
- : Prof. N. C. Dash, Construction Chief
: Accounts Bursar.
: Administrative Bursar
: Prof. Dr. N. C. Raut, IDP coordinator
: Prof. Dr. S. P. Mohapatra, Reader
: Prof. Dr. D. L. Bhuyan, Lecturer
: Prof. P. K. Panda, Reader
: B. Rout, Lab. Asst.
: Sri D. R. Sahoo, Lab. Assistant

Support Staff

: Asst. Engineer R & B Salapada
: Sri. Keshab Ch. Jena Watchman
: Sri Niranjan Sethy, Attendant
: Sri Pravat Ku. Sethy, Attendant

35. Residence Committee

: All Bursars
: All Superintendents & Associates of
Ladies Hostel & Boy's Hostel

36. Prof. I/C, U.G.C.
Member

: Coordinator, Prof. Dr. S. P. Debata, Reader
: Prof. I/C. Establishment
: Administrative Bursar
: Prof. Srikant Patek, Reader
: Prof. R. D. Nayak, Lecturer

37. Anti-ragging Cell

Chairperson
Member
Member
Member
Member:
Member
Member
Member

: Principal
: Advisor College Union
: Bursar Administration
: President College Union
: Secy. College Union
: Supdt. Boys' Hostel
: Supdt. Ladies' Hostel
: IIC Anandapur Police Station, Anandapur
: Tahasildar, Anandapur

38. Sexual Harassment & Grievance cell
Chairperson

Members:

: Principal
: Prof. P. K. Dhal, Reader
: Prof. Dr. S. P. Mohapatra, Reader
: Prof. S. Sahoo, Reader
: Prof. Mrs. Anita Das, Lecturer
: Prof. Mitashree behera, Lecturer
: Prof. Mrs S. Rout, Lecturer
: Prof. H. Gupta, Lecturer

39. Prof. I/C Self Defense Training for Girls

: Prof. S. C. Behera I/C Scout & Guide
: Prof. S. Rout, I/C YRC
: Supdt. Ladies Hostel
: Prof. Mitashree Behera, Lecturer
: Prof. Gitanjali Naik, Lecturer
: Prof. Madhusmita Sahoo, Lecturer, I/C-NSS
: Prof. Sabina Ara Begum, lecturer
: Smt. M. Mishra, Lab-Assistant

40. Prof. I/C, +2 "e-Admission"
Associate
Verifying Officer

: Prof. Dr. S. P. Mohapatra, Reader
: Prof. Ozel Pattnaik, Lecturer
: Prof. M. D. Nayak, Lecturer
: Prof. R. K. Nayak, Lecturer
: Prof. Ratikanta Das, Lecturer
: Prof. P. S. Mohapatra, Lecturer
: Mitashree Behera, Lecturer
: Rasan Bhengra, Lecturer
: Prakash Ku Sahoo, Lecturer
: Sabina Ara Begum, Lecturer
: D. R. Sahoo, Lab-Assistant
: Manoj Ku. Nayak, Lab-Assistant

41. Prof. I/C UDISE
Associate

42. Prof. I/C, +3 "e-Admission"
Associate
Verifying Officer

43. Prof. I/C Scholarship +2

44. Prof. I/C Scholarship +3

45. Superintendent Ladies hostel
Dy. Superintendent

46. Superintendent Boys Hostel
Dy. Superintendent

47. Financial Aid Committee

48. Prof. in Charge, Scout & Guide

49. Prof. I/C. N.C.C.

: Mamata Mishra, Lab-Assistant
: S. Jena, Lab-Assistant

: Prof. R. K. Das, Nodal officer
: Prof. Naresh Saha, Lecturer
: prof. Satyabrata Swain

: Prof. P. K. Panda, Reader
: Prof. A. K. Jena, Lecturer
: Prof. K. C. Jena, Lecturer
: Prof. G. Naik, Lecturer
: Prof. D. Acharya, Lecturer
: Prof. Hema Gupta, Lecturer
: Prof. P. Purty, Lecturer
: Prof. M. Sahoo, Lecturer
: B. Rout, Lab-Assistant
: S. S. Swain, Lab-Assistant
: T. Panda, Lab-Assistant,
: Adyadev Mohanty, Lab-Assistant

: Prof. R. K. Nayak, Reader
: Prof. S. Rout, Lecturer
: Prof. L. Kindo, Lecturer
: Dr. R. K. Sahoo, Lecturer
: T. Panda, Lab-Assistant
: S. S. Swain, Lab-Assistant

: Prof. Mrs. Anita Das, Lecturer,
: Prof. A. K. Jena, Lecturer
: Prof. Bhagaban Sahoo, Lecturer
: Prof. R. C. Malik, Lecturer
: Prof. R. K. Nayak, Lecturer
: Mrs. M. Mishra, Lab-Assistant
: S. Jena, Lab-Assistant

: Prof. Mrs. S. Sahoo, Reader
: Prof. R. D. Nayak, Lecturer
: Prof. Mrs. Bharati Sahoo Lecturer
: Prof. G. Naik, Lecturer.
: Prof. Mrs. S. Rout, Lecturer
: Sri D. Sahoo, Lab-Assistant
: Miss S. Jena, Lab-Assistant

: Prof. A. K. Jena Lecturer
: Prof. R.K. Nayak, Lecturer
: Sri B. Rout, Lab-Assistant

: Bursar (Accounts)
: Prof. N. C. Dash, Reader
: Prof. L. Kindo, Lecturer
: Prof. Mrs. S. Rout, Lecturer

: Prof. S. C. Behera, Reader

: Prof. Raghudipti Nayak, lecturer, C.T.O.

- | | | | |
|-----|--|---------------------------|---|
| 50. | Officer I/C, N.S.S. | Boy's Unit
Girl's Unit | : Prof. Ozel Pattnaik, Lecturer
: Prof. Madhusmita Sahoo, Lecturer |
| 51. | Prof. I/C, Youth Red Cross | | : Prof. P. K. Panda, Reader
: Prof. Bhagaban Sahoo, Lecturer.
: Prof. S. Rout, Lecturer
: Prof. P. Sankhua, Lecturer |
| 52. | Prof. I/C, Planning forum | | : H.O.D. Economics
: Accounts Bursar & associates |
| 53. | Prof. I/C Language Lab | | : Prof. R. K. Nayak, Reader
: Prof. R. D. Nayak, Lecturer
: Prof. K. C. Jena, Lecturer
: Prof. R. C. Mallik, Lecturer.
: Prof. P. Mishra, Lecturer
: Sri K. C. Jena, Watchman |
| | Support Staff | | |
| 54. | Smart Class Room: | | : Prof. Bhagaban Sahoo, Lecturer
: Prof. B. R. Sahoo, Lecturer
: Prof. Bijaya Ku. Sahoo, Lecturer |
| 55. | Prof. I/C, College Canteen | | : Prof. N. C. Dash, Reader
: Sri B Rout, Lab. Asst.
: Sri D. Ram, Librarian
: Miss S. Swain, Lab. Asst. |
| 56. | NAAC Committee | | : Prof. Dr. N. C. Raut, Reader, Coordinator
: Prof. Dr. S. P. Mohapatra
: Prof. P. K. Panda, Reader.
: Prof. Rasan Bhengra, Lecturer
: Prof. Ratikanta Das, Lecturer
: Prof. Debasish Acharya, Lecturer |
| 57. | IQAC | | : Prof. R. K. Nayak, Reader (Coordinator)
: Prof. N. C. Dash, Reader
: Prof. S. K. Patel, Reader
: Prof. Dr. D. L. Bhuyan, Lecturer
: Prof. Mrs. S. Rout, Lecturer
: Prof. Hema Gupta, Lecturer
: Prof. P. S. Mohapatra, Lecturer |
| 58. | Academic Quality & Class Supervision Committee | | : Prof. Dr. S. P. Debata, Reader
: Prof. R. K. Nayak, Reader
: Prof. P. K. Panda, Reader
: Prof. S. Sahoo, Reader
: Prof. N. C. Dash, Reader
: Prof. S. C. Behera, Reader
: Prof. N. C. Raut, Reader
: Prof. Dr. S. P. Mohapatra, Reader |
| 59. | Prof. I/C of U.G.C. Project | | : Dr. S. P. Debata, Reader
: Prof. U. K. Mishra (Lecturer)
: Prof. P. P. Sankhua, Lecturer |

71. Recognition & Affiliation
- : Advisor, Students' Union
 - : Associate Advisor, Students' Union
 - : Prof. I/C, N.C.C
 - : Prof. I/C NSS,
 - : Prof. I/C Scout & Guide
 - : Prof. I/C Youth Red Cross
 - : Prof. I/c Establishment
 - : Sri B. Rout, Lab-Assistant
 - : Sri D. R. Sahoo, Lab-Assistant
 - : Sri D. Ram, Librarian
 - :
 - : Prof. S. C. Behera, Reader
 - : Prof. P.K.Panda, Readeer
72. Wi-Fi System
- : Prof. Smt. B. Sahoo, Lecturer
 - : Prof. B. K. Sahoo, Lecturer
 - : Prof. S. Swain, Lecturer
 - : Sri B. Rout, Lab. Asst.
73. Officer I/C Spoken Tutorial
- : Prof. R. K. Nayak, Reader
 - : Prof. N. Hembram, Lecturer
 - : Prof. Bhagaban Sahoo, Lecturer
 - : Prof. R. K. Nayak, Lecturer
74. Academic Council
- : All Bursars
 - : Coordinator IDP
 - : Coordinator NAAC & IQAC
 - : Advisor College Union
 - : Prof. I/C Examination
 - : Prof. I/c Establishment
75. College Development Council
- : All Bursars.
 - : Coordinator NAAC & IQAC
 - : Coordinator RUSA
 - : Coordinator IDP
 - : OIC Examinations
 - : OIC Establishment
 - : Head Clerk
 - : Accountant
 - : Sr. Assistant
76. Coordinator OSOU
- : Dr. S.P. Debata, Reader
77. Coordinator "Mo College Abhijan"
- : Prof. R.D. Nayak, Lecturer
78. Research & Innovation
- : Prof. Dr. S. P. Debata, Reader
 - : Prof. Dr. S. P. Mohapatra, Reader
 - : Dr. N. Raut, Reader
 - : Prof. P. K. Panda, Reader
 - : Prof. Dr. R. K. Sahoo, Lecturer
 - : Prof. R. D. Nayak, Lecturer
 - : Prof. O. Pattnaik, Lecturer
79. Women Empowerment & Welfare
- : Prof. Smt. S. Sahoo, Reader
 - : Prof. Smt. A. Das, Lecturer
 - : Prof. Smt. B. Sahoo, Lecturer
 - : Prof. Mrs. S. Rout, Lecturer

: Prof. Hema Gupta, Lecturer
 : Prof. Madhusmita Behera, Lecturer
 : Prof. Mitashree Behera, Lecturer

80. OIC College Website

: Prof. D. L. Bhuyan, Lecturer
 : Prof. B. R. Sahoo, Lecturer
 : Prof. Ranjan Ku. Nayak, Lecturer
 : Prof. Ozel Pattnaik, Lecturer

81. Officer in Charge Gym

: Prof. R. D. Nayak, Lecturer
 : Prof. Ozel Pattnaik, Lecturer
 : Sri B. Rout, Lab-Assistant

82. Prof. in Charge Conference Hall

: Prof. M. D. Nayak, Lecturer
 : Prof. P. K. Panda, Reader
 : Prof. Ozel Pattnaik, Lecturer
 : Sri B. Rout, Lab-Assistant
 : Sri A. Mohanty, Lab-Assistant

83. Prof. in Charge Social Media

: Prof. P. S. Mohapatra, Lecturer
 : Prof. B. K. Sahoo, Lecturer
 : Prof. Ratikanta Das, Lecturer
 : Susanta Ku. Mishra, DEO.

Supporting Staff

84. Officer I/C JEE/NEET

: Prof. S. K. Patel, Nodal Officer

M. V.
 Principal, 18/6/24
 Anandapur College,
 Anandapur.
 18/6/24

Memo No. 715 Date 18.06.2024
 Copy to S.C.R./All Science Deptts, /Exam. Section, /Library, / O.G.F. / P.G.F.

M. V.
 Principal, 18/6/24
 Anandapur College,
 Anandapur.
 18/6/24