

The Annual Quality Assurance Report

2016-17

Submitted to

National Assessment and Accreditation Council

Bangalore

By

The Internal Quality Assurance Cell

of

Anandapur College, Anandapur

Dist-Keonjhar

Pin-758021

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

I. Details of the Institution

1.1 Name of the Institution

Anandapur College

1.2 Address Line 1

At/Po-Anandapur

Address Line 2

Dist.-Keonjhar

City/Town

Anandapur

State

Odisha

Pin Code

758021

Institution e-mail address

principal.anandapur@gmail.com

Contact Nos.

06731-240250

Name of the Head of the Institution:

Dr. Bijay Kumar Kar

Tel. No. with STD Code:

06731-240250

Mobile:

9437379085

Name of the IQAC Co-ordinator:

Dr. Shyamsundar Padihari

Mobile:

9437725383

IQAC e-mail address:

principal.anandapur@gmail.com

1.3 NAAC Track ID (*For ex. MHCogn 18879*)

ORCOGN12590

1.4 NAAC Executive Committee No. & Date:

EC/30/076

1.5 Website address:

www.anandapurcollege.org

Web-link of the AQAR:

www.anandapurcollege.org/AQAR

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	7025	2006	5 years
2	2 nd Cycle	B	2.60	2015	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

16.03.2006

1.8 AQAR for the year

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 2015-16 Submitted to NAAC on 30.06.2016
- ii. AQAR _____ (DD/MM/YYYY)

iii. AQAR_____ (DD/MM/YYYY)

iv. AQAR_____ (DD/MM/YYYY)

1.10 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☐ Tribal ☒

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

NA

1.12 Name of the Affiliating University (for the Colleges)

North Orissa University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ☐ NO ☐

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

YES

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

07

2.2 No. of Administrative/Technical staff

NIL

2.3 No. of students

NIL

2.4 No. of Management representatives

01

2.5 No. of Alumni

NIL

2.6 No. of any other stakeholder and
community representatives

NIL

2.7 No. of Employers/ Industrialists

NIL

2.8 No. of other External Experts

02

2.9 Total No. of members

10

2.10 No. of IQAC meetings held

05

2.11 No. of meetings with various stakeholders:

No.

05

Faculty

✓

Non-Teaching Staff Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes

✓

No

If yes, mention the amount

NIL

2.13 Seminars and Conferences (only quality related)

NIL

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

NIL

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Student's feed back programme was conducted, teacher's performance evaluation is made by the Head of the institution. Regular classes were being supervised by the members of IQAC.

One UGC sponsored National Seminar was conducted during the session, 2016-17

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
1. Construction of Commerce Block	Construction of Commerce Block Completed
2. Organisation of Inter Disciplinary seminar	One Seminar on 'Science & Philosophy' with joint collaboration of Science Stream and Vigyana Mancha, Anandapur was organised.
3. Organisation of Blood Donation camp	60 units of blood collected.

2.15 Whether the AQAR was placed in statutory body

Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

The proposal for conduct of academic activities were duly approved by the IQAC in its meetings.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	03	NIL	NIL	NIL
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	03			
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: Elective option
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	03

- 1.3 Feedback from stakeholders* Alumni ☐ Parents ☐ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☐ Co-operating schools (for PEI) ☐

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi-updated at regular interval by the university

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Spoken Tutorial Classes is introduced during the session.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
47	38	09	NIL	

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year - NIL

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
10								10	

2.4 No. of Guest and Visiting faculty and Temporary faculty

Sc.
Z-1 P-1

Arts
Phil-1

Com.
NIL

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	NIL	3	5
Presented papers	NIL	2	5
Resource Persons	NIL	1	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Computers and Smart Boards are adopted in teaching and learning process

2.7 Total No. of actual teaching days during this academic year

189

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Coding in Evaluation adopted

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Sc.-03

Arts-02

Com.-01

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise

distribution of pass percentage : 2016-17

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Arts	178	35	20	57	19	53.93
Science	121	75	73	04	03	66.66
Commerce	50	21	14	19	07	80

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The members of the IQAC supervise the regular classes and the body sits once in a month to review the programme of the course work.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	NIL
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	01
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	05	01	NIL
Technical Staff	02	NIL	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourages the faculty members to undertake research work and to publish research papers in the National Journals. Besides 03 Nos. PhD Supervisors of this institution actively promote research activities with their scholars in respective fields

3.2 Details regarding major projects:- NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals		02	02
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations - NIL

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Nil

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	01	01	Nil	01
Sponsoring agencies		UGC	Vigyana Manch, Anandapur		College

3.12 No. of faculty served as experts, chairpersons or resource persons

03

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

NIL

3.15 Total budget for research for current year in lakhs :

NIL

From Funding agency

From Management of University/College

Total

3.16 No. of patents received this year:

NIL

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year-

NIL

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them Dr. S. S. Padihari - 04
 Dr. H. C. Barik, - 01

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: 150

University level State level
National level International level

3.22 No. of students participated in NCC events: 50

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Two blood donation camps were organised with joint collaboration of NCC unit and NSS unit of the college
 - AIDS awareness programme was organised.
-

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	26.92 acre			
Class rooms	15265 sqmtrs	7500 sqmtrs	RUSA	22765 sqmtrs.
Laboratories	10000 sqft			
Seminar Halls	3200 sqft			
Value of the equipment purchased during the year (Rs. in Lakhs)	12,37,500/-	1,05,000/-	UGC	12,42,000/-
Others				

4.2 Computerization of administration and library

The College shall take initiatives to computerize Library, Examination and administration in the Current Academic Session, 2017-18

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3469	809233	310	1,05,000	3579	914233
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	30	2	4			8	4	
Added								
Total	30	2				8	4	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

The Teachers and students are imparted training in Computer Technology in UGC NRC located in the college

4.6 Amount spent on maintenance in lakhs : NIL

i) ICT

70,000/-

ii) Campus Infrastructure and facilities

iii) Equipments

36,535/-

iv) Others

Total :

1,06,535/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The students are informed about the academic Curricula available in the College, the teaching facilities, fee structure, sports facilities, financial support, scholarship/stipend through College calendar which is updated every year. The students are encouraged to participate in various cultural programmes.

5.2 Efforts made by the institution for tracking the progression

There are 12 associations and societies managed by the students for the students under the guidance of a faculty developing a good culture of provision of services. More than 500 students received financial aid from the Govt. and the College. Teachers pay special attention to weak and needy students towards personal and academic counseling.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men

No	%
764	62

Women

No	%
463	38

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
403	198	249	600	0	1450	681	231	307	376	2	1597

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any) NIL

No. of students beneficiaries

NIL

5.5 No. of students qualified in these examinations - NA

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

The students are given best counsel to opt for their profession by Career Counseling Cell.
The teachers encourage the Hons. students to opt for higher studies and research work.

No. of students benefitted

NA

5.7 Details of campus placement NA

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Fifteen days self defense training programme was imparted to all the women students under the direct supervision of the lady Lecturer under Odisha State Youth Policy, 2013
Number of girl students participated in Self Defense Training Programme during 2016-17
150

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

15

National level

×

International level

×

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	122	5,940/-
Financial support from government		(directly credited to students Bank account by State Govt.)
Financial support from other sources	NA	NA
Number of students who received International/ National recognitions	NA	NA

5.11 Student organised / initiatives NIL

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

The authority has taken initiative to fulfil one of the major grievances of the students :- The Cycle stand of 3000sqft has been completed.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision and mission are complementary to each other. The goals spell out clearly the objectives based on its mission and vision. It provides access to higher education through quality education to the students having a desire for educating. It prepares plans and programmes for all-round development of students personality.

6.2 Does the Institution has a management Information System

The Institution has got four cells, such as Anti Ragging Cell, Women Harassment Cell, Career Counselling Cell and Grievances Redressal Cell through which the information system of the Institution operates.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is prepared by the University and provided to its affiliating colleges. The College has no role in this regard.

6.3.2 Teaching and Learning

The teachers are obliged to prepare a teaching plan and maintain a detailed account of day to day teaching assignment in its prescribed registers. In order to update the teachers, they are encouraged to undergo refresher courses. The use of modern technology in the laboratories provides improved teaching and learning process.

6.3.3 Examination and Evaluation

The University conduct Central Valuation Zone for Final degree and Second Degree Exam. in the College during the session, 2016-17

6.3.4 Research and Development

Some teachers are actively engaged in research work and published the research papers in reputed journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library facility is extended to the students with photocopy ICT facility is available in Language Laboratory. Physical infrastructure in science Laboratories have been updated.

6.3.6 Human Resource Management

The College has Gym facilities. The students practise the physical skill development improvement and they are inspired to stimulate the physical fitness and learning process through the use of modern tools of GYM.

6.3.7 Faculty and Staff recruitment

Only contractual appointments are made to carry on the teaching work in the discipline of English, Odia, Sanskrit and Zoology.

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

The admission of the students in various programmes of study are made centrally by Students Academic Management System (SAMS). Under the Dept. of Higher Education, govt. of Odisha

6.4 Welfare schemes for

Teaching	The college has a consumer Cooperative Society which provides benefits to both teaching and non-teaching staff.
Non teaching	
Students	

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	CCO based Audit (CAG)	Yes	Principal
Administrative	YES	CCO based Audit (CAG)	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Coding system is adopted in evaluation process to make it clean and transparent

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The College authority applied for Conferment of Autonomous status to the UGC on 26.05.2007. Now it is under consideration of the UGC to take action in this regard.

6.11 Activities and support from the Alumni Association

The members of Alumni actively participated in supervising the construction work of Commerce Block under RUSA project

6.12 Activities and support from the Parent – Teacher Association

NIL

6.13 Development programmes for support staff

The Principal, Accounts Bursar and Accountant have undergone Web based Financial Accounting System, College Accounting procedure Automation (CAPA)

6.14 Initiatives taken by the institution to make the campus eco-friendly

The College has got a eco-friendly campus of 26.92 acres, located in a semi-urban area, completely free from air pollution and noise pollution.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The harmonious relationship of the teachers with the students, academic strength, of the faculty play very important role in moulding the personality development of the students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. The college was made assessed and re-accredited (Cycle-2) with 'B' Grade of institutional CGPA-2.60 by NAAC on dt.-14.09.2015
2. One interdisciplinary Seminar with joint collaboration of Anandapur Vigyan Mancha was organised.
3. Extension of Commerce Block of 7500sqmtr is completed

7.3 Give two Best Practices of the institution

1. Free Communicative English coaching was imparted to the students.
2. The Alumni Association duly constituted

7.4 Contribution to environmental awareness / protection

The students are motivated through class room teaching on environmental studies. Field study is being conducted at regular interval to have practical knowledge about environment.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

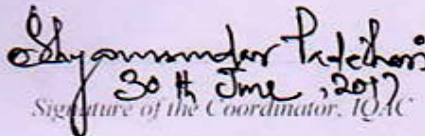
1. The College was included under RUSA project, a Centrally Sponsored Scheme (CSS) under 12th Plan Period for funding the State Universities and College to achieve equity, access and excellence in Higher Education.
2. The College conducts the feedback of the teachers by the students and Self Appraisal of Teachers
3. Appointments of Librarian and PET and other required staff are made for ensuring the effective academic performance.
4. Promotion of autonomous college for futuristic needs and the growth of higher education of the state.
5. The State Govt may strongly consider the need for core faculty for teaching and research and accordingly Non-Govt. Colleges should be encouraged to enhance fees to generate resources to recruit better and qualified staff.


8. Plans of institution for next year

1. Library, Examination, Admission and office automation work shall be undertaken.
2. The college proposes to launch Wi-Fi system in the Campus.

Name Dr. Shyamsundar Padihari

Name Dr. Bijay Kumar Kar


30th June, 2017
Signature of the Coordinator, IQAC


Principal
Anandapur College
Anandapur
Signature of the Chairperson, IQAC

Academic Calendar - 2016-17**Anandapur College, Anandapur
Dist.-Keonjhar**

<u>Sl No</u>	<u>Subject</u>	<u>Time Line</u>
1.	Reopening of College after summer Vacation 2016-17	18.06.2016
2.	Commencement of Classes +3 2 nd year & +3 3 rd year +3 1 st year	20.06.2016 01.08.2016
3.	Admission (+3 1 st year)	(As per govt. Schedule)
4.	Election to Students' Union	(As per govt. Schedule)
5.	Puja Vacation	07-10.2016 to 15.10.2016
6.	Test Examination	2 nd week of December, 2016
7.	X-Mas Holiday	25 th December, 2016
8.	Cultural Week	2 nd week of January, 2017
9.	Annual Sports	3 rd week of January, 2017
10.	Filling up of Forms for University Examination	As notified by North Orissa University
11.	The Baitarani Lecture Series	1 st week of February, 2017
12.	Commencement of University Examination	As notified by North Orissa University
13.	Publication of Result, 2016 +3 1 st yr./+3 2 nd yr./+3 3 rd year. Degree University Exams.	Within 45 days from the date of last theory exam.
14.	Total No. of Holidays	70 days Excluding Sundays
15.	Total No. of reserve Holidays	Maximum 2 days
16.	Total no. of Teaching Days	Minimum 180 days
17.	Summer Vacation	09/05/2017 to 17/06/2017

Principal,
Anandapur College,
Anandapur.